

## Quick Reference Guide

[corr.pennymac.com](http://corr.pennymac.com)

PRICING			
Pennymac updates rate sheets daily, typically by 7:00 a.m. Pacific Time (PT). To receive rate sheet notification emails, select the 'Ratesheet View Only' role in the Correspondent Portal.			
Live Pricing: Bulk-AOT Only	866.595.8123	<a href="mailto:AgencyTrading@pennymac.com">AgencyTrading@pennymac.com</a>	Email/Phone Hours 5:30 am PT - 2:00 pm PT
All other mandatory delivery questions	800.736.6938 (800.PENNY38)	<a href="mailto:CorrespondentMandatory@pennymac.com">CorrespondentMandatory@pennymac.com</a>	Email/Phone Hours 7:00 am PT - 5:15 pm PT
All best effort questions		<a href="mailto:CorrespondentBest@pennymac.com">CorrespondentBest@pennymac.com</a>	Website Hours: 7:00 am PT - 8:00 pm PT

UNDERWRITING, FULFILLMENT, POST CLOSING & CLIENT ADMINISTRATION			IDs
Delegated Underwriting Help	Delegated UW scenarios	<a href="mailto:Correspondent.Credit.Help@pennymac.com">Correspondent.Credit.Help@pennymac.com</a>	MERS ID: PennyMac Corp. #1009313
Pend Processing	Pend status	<a href="mailto:CorrespondentPendProcessing@pennymac.com">CorrespondentPendProcessing@pennymac.com</a>	Non-Delegated MERS ID: #1007159 FHA Lender ID Number: 28095-00006
Post Closing	Post funding adjustments	<a href="mailto:CorrespondentPostClosing@pennymac.com">CorrespondentPostClosing@pennymac.com</a>	USDA Lender ID Number: 26-2049351 Branch:001
Client Administration	Client Approval, Recertification, Quarterly Officer Certification, inquiries, etc.	<a href="mailto:PCApproval@pennymac.com">PCApproval@pennymac.com</a>	Pennymac Loan Services LLC 3043 Townsgate rd ste 200 Westlake Village, CA 91361
Client Administration - Financial Statement Submission	Financial Statements	<a href="mailto:Financials@pennymac.com">Financials@pennymac.com</a>	Pennymac Purchasing Entity Type (HMDA): Independent Mortgage Company

STANDARD FEES		FHA 203k & HOMESTYLE FEES (in addition to Standard Fees)	
Fee Type	Fee \$	Fee Type	Draw Fee
Transfer Fee: Conv, FHA, VA, USDA	\$295	Investor Services	\$100 per loan
Tax Service	\$75	Administrative Services (203K only)	\$50 per draw
Life of Loan Flood Conversion Fee	\$5	Administrative Services Plus	Greater of \$300 or 1.45% of rehabilitation escrow amount
			\$100 per draw
			N/A

COLLATERAL		LOAN FILE AND NOTE DELIVERY INSTRUCTIONS	
ORIGINAL NOTE & LOAN MODIFICATION	PRE-PURCHASE ALLONGE	Interest Credits at Closing	Pennymac will allow interest credits at closing through the seventh calendar day of the month in which the mortgage loan is closed.
Deutsche Bank National Trust Company Attn: Team Pennymac/Correspondent 1761 E. Saint Andrew Place Santa Ana, CA 92705	Deutsche Bank National Trust Company Attn: Team Pennymac/Funding 1761 E. Saint Andrew Place Santa Ana, CA 92705	Note Endorsement (see below for non-delegated)	The original of the Note must bear the following endorsement: PAY TO THE ORDER OF PENNYMAC CORP. WITHOUT RECOURSE
		Note Endorsement Non-Delegated	The original of the Note must bear the following endorsement: PAY TO THE ORDER OF PENNYMAC LOAN SERVICES, LLC, WITHOUT RECOURSE

GENERAL			
GOODBYE LETTER	PRIVATE MORTGAGE INSURANCE	FINAL DOCS	VENDOR NOTIFICATIONS
Pennymac Loan Services, LLC  P.O. Box 30597 Los Angeles, CA 90030-0597	Pennymac Loan Services, LLC  6101 Condor Drive Moorpark, CA 93021	Deutsche Bank National Trust Company ATTN: Team Pennymac/Correspondent Final Documents 1761 E. Saint Andrew Place Santa Ana, CA 92705	Pennymac Loan Services, LLC Its successors and/or assigns as their interest may appear. 3001 Hackberry Road Irving, TX 75063-0156

HAZARD AND FLOOD INSURANCE MORTGAGEE CLAUSE	INVOICE PAYMENTS - MAIL	CORPORATE OFFICE	INVOICE PAYMENTS - WIRE INSTRUCTIONS
Pennymac Loan Services, LLC Its Successors And /Or Assigns  P.O. Box 6618 Springfield, OH 45501-6618	Pennymac Corp.  P.O. Box 669 Moorpark, CA 93020-0669	Pennymac Corp.  3043 Townsgate Road, Suite 300 Westlake Village, CA 91361 866.695.4122	City National Bank ABA#: 122016066 Account#: 555103662 Acct Name: Pennymac Corp Correspondent Loans Accounts Receivables Account  555 S. Flower St Los Angeles, CA 90071

BORROWER/PAYMENT INFORMATION		CLIENT ADMINISTRATION	
PAYMENT REMITTANCE	CUSTOMER SERVICE	APPROVALS, CERTIFICATIONS & ORGANIZATION CHANGES	
Borrower Payments, Curtailments, Escrow Funds, etc...  <i>For the Following States:</i> AK, AR, AZ, CA, CO, HI, IA, ID, KS, LA, MN, MO, MT, ND, NE, NM, NV, OK, OR, SD, TX, UT, WA, WY	<i>For all Other States:</i> PennyMac Loan Services, LLC P.O. Box 660929 Dallas, TX 75266-0929  <i>Overnight Address</i> Attn: Lockbox Operations P.O. Box 30597 20500 Belshaw Ave. Carson, CA 90746	Requests for loan payoff statements  Phone: 800.777.4001 Mon to Fri: 6:00 a.m. - 6:00 p.m. PT Saturday: 7:00 a.m. - 1:00 a.m. PT	<a href="mailto:PCApproval@pennymac.com">PCApproval@pennymac.com</a>  Pennmac Corp. Attn: Client Approval Department 3043 Townsgate Road Westlake Village, CA 91361
Pennymac Loan Services, LLC P.O. BOX 30597 Los Angeles, CA 90030-0597		CORRESPONDENCE	
		Pennymac Loan Services, LLC. Attn: Correspondence Unit P.O. Box 514387 Los Angeles, CA 90051-4387  *Notices of error or information requests <b>must</b> be mailed to this address	